



Job Description

Job Title: Licensed Behavioral Health Clinician
Department: Behavioral Health Program
Reports to: Executive Director
FLSA Status: Exempt/Full-Time
Revision Date: 2/9/2021

GENERAL POSITION SUMMARY

The Licensed Behavioral Health Clinician provides crisis intervention services, individual therapy, family therapy, and group therapy. They also collaborate with treatment team colleagues in the community and act as a Mental Health Representative on Stevie's Place Child Advocacy Center's Multi-Disciplinary Team.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- To provide clinical services such as intake/diagnostic evaluations and crisis intervention;
- To provide developmentally appropriate and evidenced based therapeutic interventions for children and families;
- To act as a liaison with other agencies by building relationships, attending community meetings, Stevie's Place Multi-Disciplinary Team meetings, and other assemblies as needed;
- To provide a variety of treatment services including individual, group, and family therapy;
- Provide outreach and education to the community about mental health, child maltreatment, and other topics as requested;
- To participate in regularly scheduled clinical supervision and the monthly Alaska Children's Alliance Behavioral Health consultation group;
- To maintain clinical records in accordance with insurance regulations and established agency policies and procedures;
- To comply with clinical productivity standards as established by the Executive Director;
- Collects time keeping data and maintains accurate records of billable hours timely and efficiently;
- Act as a purchasing agent for the program, to monitor and maintain program supplies inventory, using RCPC's authorized methods;
- Other Duties as assigned.

KNOWLEDGE, ABILITIES AND SKILLS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Possess knowledge of the theories and approved practices and procedures used in the treatment of children, youth, and adults with mental health and/or substance use disorder diagnoses;
- Demonstrated understanding of diagnostic evaluation methods, mental status exams, and use of the DSM-5;
- Ability to respond to a range of clients' needs using differential diagnoses and treatment approaches;



- Ability to provide appropriate crisis intervention services;
- Demonstrate understanding of sound ethical practice in conjunction with the established and defined ethics of one's training and discipline;
- Ability to effectively organize time and responsibilities;
- Avid multitasking;
- Detail oriented with a high level of accuracy;
- Motivated and willing to take initiative;
- Knowledge and ability to adhere to the Health Insurance Portability and Accountability Act (HIPAA) and 42 CFR Part 2 confidentiality regulations;
- Excellent oral and written communication skills;
- Knowledgeable of and proficient in conflict resolution skills, and assisting others with conflict resolution;
- Experience and/or desire to work in a non-profit environment with families and children.

MINIMUM EDUCATION/EXPERIENCE:

- Master's degree in social work, counseling, or related discipline from an accredited educational institution;
- Clinically licensed in the State of Alaska (e.g. LCSW or LPC)
- Two years experience providing treatment for children who have experienced trauma and/or neglect;
- Working knowledge of child and family development, home and center-based services;
- Knowledge of the child welfare system, Victim's Compensation Program, and HIPAA regulations;
- Trained in an evidence-based trauma treatment for children or the ability to become trained within six months;
- Proven knowledge of Microsoft Office and Windows System.

ADDITIONAL EDUCATION/EXPERIENCE PREFERRED:

- Cross cultural treatment skills and knowledge of Alaska Native cultures and traditions preferred;
- Experience with billing for services.

PHYSICAL DEMANDS

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Prolonged sitting or standing for long periods of time.
- Frequent walking.
- Frequent bending, stooping, reaching, pushing and pulling.
- Occasionally will lift up to 20 pounds.
- Normal vision range.
- Frequent rapid mental/hand/eye coordination and manual dexterity.